

South Preserve II at Waterside Village Association, Inc.

Managed by Capri Property Management, Inc., 425 Commercial Ct., Suite K, Venice, FL 34285

Phone: (941) 412-0449 Fax: (941) 412-0720 Email: cpmi@cpmi.us

SP II OCCUPANCY FORM 2021 – Person Making Request () Owner or () Tenant

Person for whom the request is being made () Tenant or () Guest

The owner may make a request for either a Tenant or Guest to occupy the unit. The Owner may not occupy the unit with his or her Tenant. A Tenant may only request that Guests occupy the unit, and the Tenant must reside in the unit with his or her Guests.

Rental Occupancy- A \$50.00 processing fee must accompany this form. This form must be received by Capri Property Management 10 days prior to occupancy of the unit. Background information will be collected and reviewed for approval. **The minimum period for the lease or rental of the unit is three months.** Guest occupancy- This form must be filed 7 days prior to the occupancy of the unit. **There is a maximum of 30-day occupancy period for a Guest.**

Note: **PRIOR written approval of the Board is required before occupation of the unit.**

The following information pertains to Occupancy of: Building # _____, Unit # _____

Name of Person Making Request: _____ Phone Number: _____

Tenant / Guest's Name: _____ Phone Number: _____

Date of Birth: _____ Email: _____

Tenant / Guest's Address: _____

City: _____ State: _____ Zip _____

Relationship with Owner/ Tenant: _____ Number of Persons to occupy unit _____

Start Date: _____ End Date: _____

Request Board to approve a pet _____ (Y/N) Type/Breed of pet: _____

* Vehicle Make: _____ Year: _____ Model: _____ Tag: _____

* Vehicle Make: _____ Year: _____ Model: _____ Tag: _____

(* Not required until vehicle is parked on Association property)

Emergency Contact: _____ Phone: _____

Occupants understand and agrees to observe all rules, regulations, and restrictions contained in the Association "Rules and Restrictions" as well as any rules that may be established by the Board of Directors. **The Owner or Tenant is responsible for providing the rules and restrictions to his Tenant or Guests, for ensuring that all Occupants obey all rules and restrictions of the Association, and for filing of this application with Capri in a timely manner.**

Tenant or Guest's Signature _____

Signature of Person Making Request _____

..... For Board Use Only.....

Approved: _____ Not Approved: _____ Reason: _____

Signature/Title _____ Date: _____